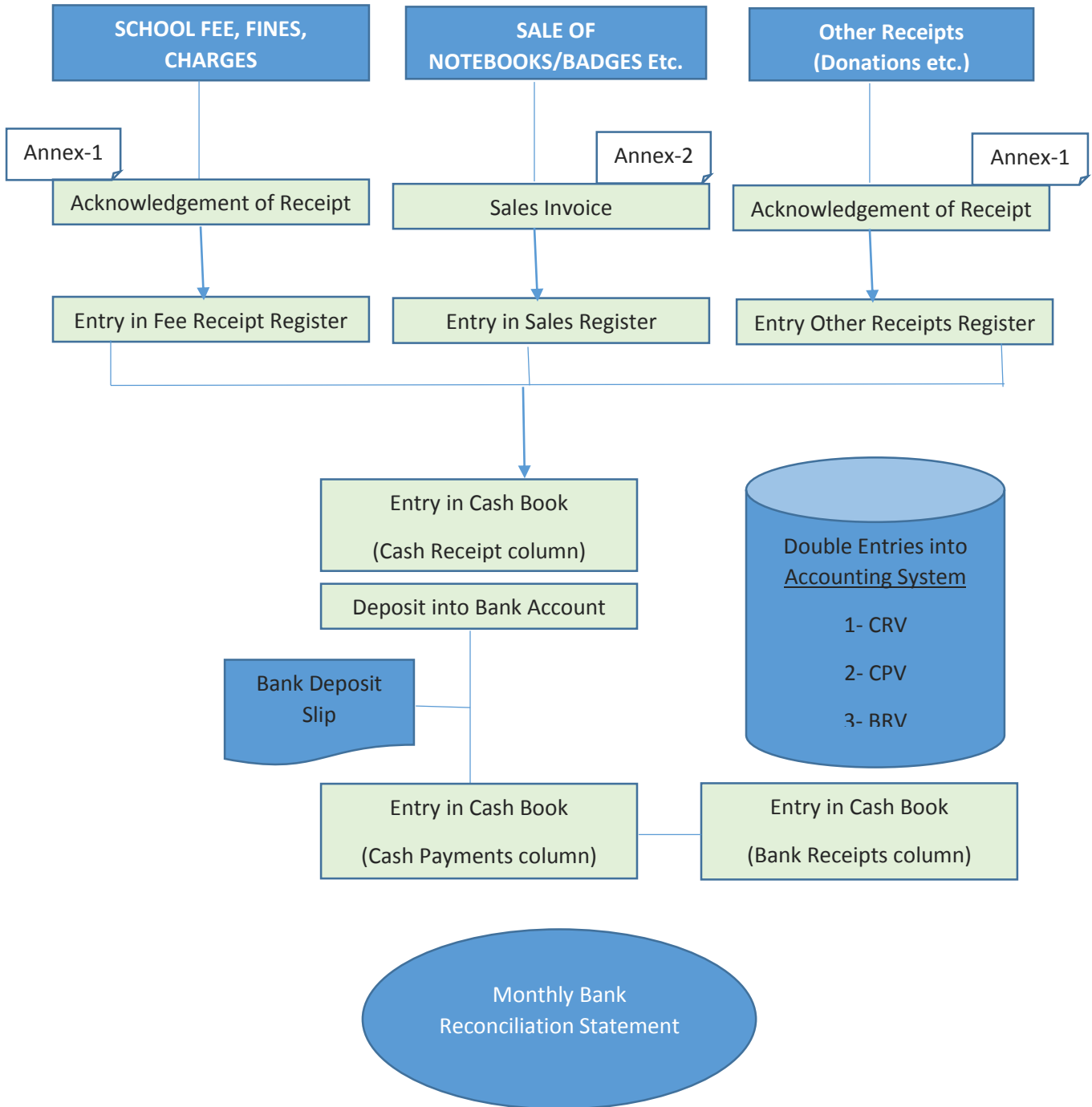


TAALEEM FOUNDATION

Process Flow Chart – Cash Receipts



TAALEEM FOUNDATION GRAMMAR SCHOOL
(-----Station-----)

ACKNOWLEDGEMENT OF RECEIPTS

Sr. No. _____ Date: _____

Student Reg. No. _____ Class: _____ Roll No. _____

Student Name : _____ Father/Guardian Name: _____

Received Rs. _____ (Rupees _____)

from above mentioned student of this school as fee/fine/charges/other receipts for the month of _____, 20____.

Barsar/Cashier

Student/Parent/Guardian



One receipt for Student/Donor etc.

One receipt for filing in fee/fine/other charges file

One receipt to be attached with Cash Receipt Voucher (CRV)

TAALEEM FOUNDATION GRAMMAR SCHOOL
(-----Station-----)

SALES INVOICE

Sr. No. _____ Date: _____

Student Reg. No. _____ Class: _____ Roll No. _____

Student Name : _____ Father/Guardian Name: _____

S. No.	Description	Quantity	Unit Price (Rs.)	Amount (Rs.)
1	Note Book – Four line			
2	Note Book – Single line			
3	Note Book – Maths Square			
4	Badges			
	Total			

(Rupees _____)

Barsar/Cashier

Student/Parent/Guardian



One Invoice for Student/Donor etc.

One Invoice for filing in Sales Invoice file

One Invoice to be attached with Cash Receipt Voucher (CRV)